

英語口語訓練二
English Oral Training II
Instructor: Hung-Tzu Huang 黃虹慈
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This course is for students who wish to improve their formal oral presentation skills. Particular attention is given to the techniques of academic presentations such as the structure, content, and non-verbal aspects of doing successful presentations. Students will develop skills in doing academic presentations with stylistic appropriacy, evaluating critically speakers' perspectives and arguments, and expressing/negotiating opinions in academic discussions. Students will also learn how to self-assess their strengths in terms of public speaking abilities, as well as identify areas for continued development.

Students will:

- become familiar with the process of presentations (preparation, practice, delivery, and evaluation)
- be able to utilize presentation techniques including catching and keeping attention of the audience, orally presenting information in a coherent and logical manner, using effective and conventional expressions, and making clear visual supports in formal presentations
- be able to respond to questions from the audience as a presenter and to ask questions and respond actively to presenters as a member of the audience
- become a more careful and critical thinker and communicator, both as a speaker and as a listener

Course Texts and Materials

➤ **Required Material**

- ✓ An e-mail account — it is essential that you check this e-mail account at least the *day before class*.
- ✓ A working account at the eLearn website. Handouts and course materials will be uploaded to eLearn.

Requirements and Major Course Projects

- **Attendance and active class participation:** There will be in-class listening and speaking activities such as small group, whole class discussions and presentations for which active participation is expected. You will also do peer reviews to contribute to the learning of your classmates. Poor attendance will negatively affect the final grade.

Policy for absence and late attendance:

**Students are required to notify the instructor in advance about missing a class. Please email at least one day before class time. You will fail this class if you have more than three absences even with prior notice. If absent, you are responsible for all notes and assignments.

**Class will begin promptly. Late attendance will directly affect your grade. If you are more than 10 minutes late for class, you will be considered absent.

- **Practice presentations:** From week 3-6, three practice presentations will be scheduled. In groups of four to five students, you will be assigned to prepare and practice for a section of the presentation (the introduction, the body, the finish). On the day of the presentation, one student from the group will be randomly selected as a representative to do the presentation. The grade of the group will be based on the performance of the representative.
- **Informational speech project:** You will be asked to give a ten minute individual presentation introducing an aspect of Taiwan to foreigners. You will have the chance to practice describing physical qualities of places, explaining processes of events, and explaining concepts of customs and beliefs. You will be required to do a self-reflection of your own performance.
- **Persuasive speech project:** You will give a fifteen minute individual presentation that aims to modify listeners' attitudes and values, and alter the listeners' beliefs. You will have the chance to practice clarifying a position, preparing arguments, and speaking to convince an audience. You will be required to do a self-reflection of your own performance.
- **Problem solving speech project:** In groups of four, you will deliver a twenty-minute presentation proposing a solution to address a problem characterized by competing or conflicting resolutions, preferably one relevant to your everyday life. During the presentation, your tasks will include identifying the problem, brainstorming possible solutions, considering the consequences of each solution, and selecting the most viable option. Additionally, you will be expected to conduct a self-reflection on your performance.
- **Online speech analyses:** On week 9 and 14, you will do analyses of expert speeches and record practice speeches on an online instructional platform. You will be guided to analyze features of effective formal speeches, record your speeches following suggested structures and language prompts, and write a reflection comparing your performance to expert speeches.

Policy for plagiarism, uses of generative AI, and late assignments:

*** Plagiarism is a type of academic dishonesty which may result in failing of the class or suspension from the university. Plagiarism includes but is not limited to submitting any work that has been copied in whole or in part from another individual's work without citation and submitting the same written or oral material in more than one course without obtaining authorization from the instructors involved. Always cite the sources you use in all assignments. If you have any questions regarding plagiarism, please consult the instructor.

***This course adopts a CONDITIONALLY OPEN policy on uses of generative AI. Students must briefly explain how generative AI was used for topic ideation, sentence refinement, or structural reference in assignments.

*** Late assignments will not be accepted. If you are absent on the day of presentations, you will lose all points.

Grading

Attendance / active class participation	5 %
Practice presentation	20%
Informational speech project	25%
Persuasive/Problem solving speech project	25%
Online speech analysis	25%