## National Tsing Hua University

# 英語演說與溝通技巧

### Fall 2019

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## **Course Information**

Course Number	LANG 200018	Credits	2	Classroom	綜二 202
Class Hours	Thursday 10:10-12:00				
Course Type	EAP (English for acade	mic purpos	es)		
Language Level	B2(中高級)				
Core Ability	Production				
可選課學生	前標生				
身分別					
Prerequisites	B 1 +				
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## Instructor & Contact Information

Name	Email	Office & Tel	Office Hour
陳明君	writehappypao@yahoo.com.tw	N/A	available upon request
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## Course Aims / Description<sup>1</sup>

### 1. Primary aim

This is a 2-credit course extending for 18 weeks. The primary objective of this course is to enhance students' competence of English speaking and communication skills for public speaking as well as presentation. To achieve this objective, students will be at the centre of this course. That is, students will be required to:

- (1) take the stage to engage in each practice;
- (2) share and exchange their viewpoints on what compose an effective speech/presentation;
- (3) give their critiques on their own performance as well as their colleagues'.

Thus, the design of this course tends to be less lecture-oriented and more activity- enriched. Students are expected to actively participate in a range of presentation exercises and contribute their viewpoints to the in-class discussions.

#### 2. Subsidiary aim

The enhancement of English-speaking skills as well as listening skills are served as subsidiary aim of this course. Through this course, students will be largely exposed to a wide variety of classic to modern speeches, including Martin Luther King J., Steve Jobs and Ellen DeGeneres. Reading and listening to comprehend these speeches will thus be reinforced in this course. 3. Towards the end of the class, students are expected to equip themselves with the language skills meet the corresponding CEFR Can-do statements listed as follows:

Can-do statement #1	Can give clear, detailed descriptions and presentations on complex subjects, integrating sub
	themes, developing particular points and rounding off with an appropriate conclusion.
Can-do statement #2	Can give a clear, well-structured presentation of a complex subject, expanding and supporting
	points of view at some length with subsidiary points, reasons and relevant examples.
Can-do statement #3	Can contribute to formal discussion of complex issues articulately and persuasively.
Can-do statement #4	Can follow debates, discussions, specialized lectures and presentations that contain a high degree
	of colloquial expressions, regional usage, or unfamiliar terminology.
Can-do statement #5	Can write stories and descriptions in a clear, sophisticated style appropriate to the genre.

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## 英文核心能力指標 University Student Core Competency Indicators

No.	Core Competency Indicators	%
1.	英語溝通與表達能力 (ability to communicate and express oneself in English)	<mark>40</mark>
2.	深度分析與組織思考的能力 (ability to think critically and organize ideas logically in	<mark>30</mark>
	English)	
3.	英語學習策略與技巧 (knowledge of English learning strategies and techniques)	<mark>10</mark>
4.	對英語與多元文化的國際視野 (global views of English and multicultural diversity)	<mark>10</mark>
5.	善用英語學習資源,培養獨立學習英語的習慣與能力 (ability to use existing English	<mark>10</mark>
	learning resources and development of independent self-learning habit)	
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## Teaching materials and References

Textbook(s)	Mark Powell. (2010) <i>Dynamic Presentations</i> . Oxford University Press. ISBN: 978-0-521- 15004-0
	CEFR Scale B2
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## **Requirements & Rules**

- 1. Class attendance, lesson preparation and active class participation are required.
- 2. Absence from a class is no excuse for not knowing the assignment and what has. been discussed in that class. It is your responsibility to ask your classmates what has been covered in the class.
- 3. Please mute your cell phones during the two-hour class period.

# Grading Scheme

- No. Grading
- 1. Attendance & Participation

%

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2.	Assignments/Voice Scripts with Impact Techniques	_	<mark>20</mark>
3.	Peer Evaluation	_	<mark>20</mark>
4.	1 <sup>st</sup> Presentation	_	<mark>20</mark>
5.	2 <sup>nd</sup> Presentation		<mark>20</mark>
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# Teaching Activities

1.	Lectures	2. Pair/Group discussion	3. Presentation	4.	In-class discussion and practice
Cla	ssroom La	nguages			
En	glish _	70 %			
M	andarin	30 %			
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# Detailed Syllabus:

WEEK	DATE	Class Activities / Assignments
		Course Introduction/Orientation
1	9/12	course introduction
		self-introduction
		Impact Techniques
2	0/10	various strategies for impact techniques
2	9/19	group discussion & practice
		peer review
		Opening & Closing
3	9/26	the effective structure of an opening/closing
		group discussion & impromptu speech practice
		Smooth Structure
4	10/3	transitioning/signposting from point to point
		group discussion & practice
5	10/10	Double Tenth Day Holiday (No Class)
		Voice Power
6	10/17	stretch/stress/pause to add more varieties to your voice
		group discussion & practice
		Body Languages
7	10/24	understanding of nonverbal expressions
		group discussion & practice
	10/21	Rapport Building
8	10/31	adding enthusiasm/humor to your talk

		group discussion & practice
9	11/7	Putting Everything Together
		warm-up for the 1 <sup>st</sup> presentation 1 <sup>st</sup> Presentation (pre-talk)
10	11/14	peer review
11	11/21	1 <sup>st</sup> Presentation
		Facts & Figures
12	11/28	reading of numbers
	11/20	describing different types of charts and presenting data
		group discussion & practice
		Visual Aid
13	12/12	universal guidelines for effective visual aids
		group discussion & practice
	42/5	Q&A
14	12/5	group discussion & practice $2^{nd}$ Presentation (pre-talk)
15	12/12	2 <sup>nd</sup> Presentation (pre-talk)
16	12/26	2 <sup>nd</sup> Presentation
		Impromptu Speeches
17	1/2	construction of an impromptu speech/guidelines
	±/ 2	Practice
		Speeches in Different Occasions
18	1/9	workplace seminars receptions