

Advanced English, Listening and Speaking 進階英文：聽講

Tentative Syllabus

Fall, 2019

Classroom:

Class Hours: Thursday 8:00 ~ 9:50

Credits: 2

Instructor: 馬紹芸 (Shao-Yun Ma)

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(Please identify your school name, course name, as well as your name in the title of your e-mails.)

Office Hour: by appointment

先修科目或先備能力

This is an advanced English course inclusive of listening and speaking skills for freshman students of the advanced English program. The main objective is to enhance students' listening and speaking ability through a variety of in-class activities, handouts, video clips, recording practices, and Internet resources, all of which are targeted at advanced levels.

課程概述與目標

This course aims at enhancing students' listening comprehension and speaking ability by exposing them to various intriguing materials suitable to their levels. With broad range of listening materials of various disciplines and academic vocabulary assembled from the Academic Word List (Coxhead, 2000), students are expected to learn and acquire high-intermediate to advanced level of listening and speaking skills and getting prepared for possible upcoming language proficiency tests. The activities in the textbook include both conversation- and lecture-based listening exercises to facilitate students' listening comprehension skills. Classroom activities are designed with the intention of meeting their needs and arousing interests to improve their English vocabulary and listening as well as speaking skills for future uses.

Textbook & Supplementary Material

1. Liu, J., Davis, T., & Rizzo, S. (2008). *Communication Strategies 3*. Cengage Learning.
2. Other resources and supplementary materials will be distributed in class or online.

Requirements & Rules

1. Class attendance, lesson preparation, and active class participation are required. Entering the classroom 10 minutes after the start of the class is regarded as an absence, so please be sure to arrive on time.
2. No students are allowed to miss more than four class hours of class throughout the semester. If you are absent for more than four class hours, you will definitely be flunked. In addition, please inform your teammates as well as the instructor about your possible absence in advance.
3. Please hand in and prepare all your assignments beforehand to hand them in on time. Late assignments will not be accepted nor graded.
4. Individual participation will be judged based on performance in class, so be sure to bring a good attitude to class.
5. You are encouraged to work within groups during and after class, but please work individually on your own assignments and possible take-home quizzes.
6. Please maintain communication as well as a good attitude when working on group projects. Do not try to do every task on your own.
7. Cheating on the exam is absolutely not permitted. If someone is found cheating on an exam, it means he/she will get a zero point for that exam.
8. There will be no make-up exams unless you have valid and official reasons for absence beforehand.
9. The handouts I give you or any efforts you make in your portfolios should be kept at least to the end of the semester for later reference or final exam.
10. Please turn off your cell phone during the two-hour class period. Please socialize with your friends and families after classes.
11. I will not sign your withdrawal sheet to drop the class if your reason is due to frequent absences.

Grading

1. final exam (listening): 15%
2. final exam (speaking): 15%
3. individual and group presentations: 20%
4. attendance and in-class participation: 30%
5. portfolio: 10%
6. online recording and listening exercises: 10%

Tentative Schedule

Week	Date	Contents
1	9/12	orientation listening and speaking in language proficiency tests prepare for the first presentation (to be delivered on week 2)
2	9/19	grading criteria of delivery in a speech delivery of the first speech Unit 1
3	9/26	note-taking and outlining extemporaneous speech practice I Unit 2
4	10/3	grading criteria of contents in a speech extemporaneous speech practice II Unit 3
5	10/10	no class because of consecutive holidays
6	10/17	delivering opinions prepare for the second speech
7	10/24	summarizing and paraphrasing a speech Unit 4

- 8 10/31 **delivery of the second speech**
- 9 11/7 wrap-up of the second speech
 problem-solution in speeches (I)
 Unit 5
- 10 11/14 problem-solution in speeches (II)
 Unit 6
- 11 11/21 constructive and persuasive speeches
 Unit 7
- 12 11/28 presenting as a team
 using visual aids in presentations
- 13 12/5 prepare for the group speech
 Unit 8
- 14 12/12 **group presentation**
- 15 12/19 wrap-up of the group speech
 interviewing and answering questions
 Unit 9
- 16 12/26 hosting an event
 Unit 10
 review for the final exam
- 17 1/2 negotiations and persuasive speeches
- 18 1/9 **final listening & speaking exams**
 wrap-up of the semester
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